



**4132 Airline Drive  
Houston, TX 77009**

**Direct: 713-861-8107  
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## VENDOR APPLICATION & AGREEMENT

### COMPANY INFORMATION & PHYSICAL ADDRESS OF PLANT OR FACILITY:

Full Company Name:	
USDA PACA Number:	
FDA Facility Registration Number:	
Country:	
Website:	
Name of Main Contact:	
Street Address & Number:	
City, State and Zip:	
Phone Number (with area code):	Fax Number (with area code):
Main contact e-mail address:	Main Contact Cell Phone (with area code)

Type of Business Entity:			
Sole Proprietorship [ ]	Partnership [ ]	Corporation [ ]	LLC [ ]
Other _____		Years in Business: _____	
EIN or RFC _____		D&B# _____	
Circle one:			
Type of vendor:	Produce	Services	Logistics    Supplies    Packaging

**PAYMENT INFORMATION:**

Company Name (Only If different from main company name):	
Remit to Address (Only if different from physical address):	
City, State, Zip:	
Accounts Receivable Contact Name:	
AR Phone Number:	AR Fax Number:
AR Contact E-mail Address:	

**Wire Information (international vendors only. Please note a bank fee will be deducted from payment per wire. See terms and conditions for more info):**

Account Name (Please be precise):	Account No:
Bank Name:	Account currency: USD [ ] MXN [ ] If Other, please name:
Bank ABA and /or Swift Code	Clave (required for Mexican Banks):

**ACH Payment information. Fill out this section for payments within the U.S.A**

**\*\*Bank fee may apply. See terms and conditions for more info\*\***

BANK ABA (9 digit Routing No)	Depositor Account No::
Bank Name & Branch:	Depositor Account Name:

## Vendor Application & Agreement

In consideration of becoming an approved vendor with Latin Specialties, the undersigned vendor ("Vendor") hereby acknowledges and agrees to adhere to the terms and conditions outlined in the Latin Specialties Terms and Conditions Addendum. The Addendum includes but is not limited to provisions related to product quality, inspections, payment terms, and data security.

By doing business with Latin Specialties, Vendor expressly agrees to be bound by and comply with all the terms and conditions set forth in the Latin Specialties Vendor Terms and Conditions Addendum. The Vendor further acknowledges that failure to adhere to these terms may result in the termination of the commercial relationship.

The Vendor understands that the Latin Specialties Terms and Conditions Addendum may be amended from time to time, and it is the Vendor's responsibility to review and comply with the most current version available on the Latin Specialties website or as provided by Latin Specialties upon request.

### ***Data Security Acknowledgment:***

In addition, the Vendor acknowledges the importance of data security and understands that any breach of confidentiality, unauthorized access to sensitive information, or failure to implement adequate data security measures may result in liability and termination of the vendor relationship.

### ***Submission Requirements:***

Along with this signed application, the Vendor must submit the following documents to Latin Specialties:

- **FULLY COMPLETED QC ADDENDUM:** Copies of current food safety and social responsibility certifications and audits with corrective actions (farm and packing house for Produce vendors)
- A signed Pure Food Letter of guarantee (Produce and packaging Vendors)
- A valid Certificate of Insurance (COI) listing Latin Specialties as the insured party with a minimum liability coverage of \$5,000,000 USD per occurrence. (All Vendors)
- Automobile and Workers compensation insurance with statutory limits, and Employers Liability insurance with limits of not less than \$1,000,000 per accident. (Contractors and Logistic Vendors)
- A properly executed ACH form for payment processing for those companies inside the US

### ***Approval Process:***

Filling out the new vendor application does not guarantee acceptance by Latin Specialties. To become an approved vendor, the Vendor must receive back a valid vendor ID along with a signed copy of the application by an authorized officer of Latin Specialties.

### ***Indemnification and Limitation of Liability Acknowledgment:***

The Vendor agrees to indemnify and hold Latin Specialties harmless from any claims, losses, damages, or liabilities arising from the Vendor's products, actions or failures, including those related to data security. The Vendor acknowledges the limitation of Latin Specialties' liability as outlined in the Latin Specialties Terms and Conditions Addendum.



## Vendor Application Agreement Signature Page

**\*\*This form must be signed by an authorized officer of the vendor's company:\*\***

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Vendor's Officer Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**FOR INTERNAL USE ONLY**

L.S. Rep Name: \_\_\_\_\_

Date: \_\_\_\_\_

Approved : [ ] Denied : [ ]

L.S. Rep Signature: \_\_\_\_\_

Vendor Number: \_\_\_\_\_

Method of Payment:

ACH [ ]

Wire Transfer [ ]

Check or Other [ ]